Energy Security Safeguard Schemes

Template: Installer Declaration

Purpose of this template

The purpose of the Installer Declaration is to confirm that the equipment and installation/ implementation requirements of an activity definition have been met, including:

* the address where the equipment was installed
* the date of installation
* the make and model of the equipment installed, and
* that the equipment meets relevant ESS and PDRS requirements, including that it was installed according to manufacturer’s guidelines, equipment/installation standards and legislation, and (where relevant) that the implementation was performed or supervised by a suitably qualified person.

**Installation of High Efficiency Appliances for Businesses (ESS)**

Where stated in the [IHEAB Method Guide](https://www.energysustainabilityschemes.nsw.gov.au/Home/Document-Search/Guides/IHEAB-Method-Guide), ACPs must arrange for the installer to complete and sign an Installer Declaration. The Accredited Certificate Provider (**ACP**) must keep a copy of the completed Installer Declaration for each implementation as evidence.

**Reducing Demand Using Efficiency (PDRS) – HVAC2, WH1 and RF2**

ACPs may use an Installer Declaration to evidence that the equipment and implementation requirements of the applicable activity definition have been met. See the [PDRS Method Guide](https://www.energysustainabilityschemes.nsw.gov.au/pdrs/documents/method-guide/pdrs-method-guide) for more information.

Instructions for using this template

ACPs may use this template or develop their own declaration based on the template.

To use this template, you will need to:

* select the relevant declaration from the following pages
* copy the wording from the declaration into your own document
* format as appropriate
* request that the installer completes the relevant sections of the form, including by:
  + completing the sections of the form(s) in square brackets, and
  + signing and dating the form(s).

**Installer Declaration – Activity Definition F1.1**

**Note: Activity Definition F1.1 is suspended from 19 June 2024 to 11 September 2025 for all Refrigerated Cabinet Product Classes, and from 12 September 2025 until further notice for Refrigerated Cabinet Product Classes 1-11.**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* there was no existing equipment at the site before the installation
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F1.2 and/or RF2**

**Note: Activity Definitions F1.2 and RF2 are suspended from 12 September 2025 until further notice for Refrigerated Cabinet Product Classes 1-11.**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed, and any existing equipment has been removed, according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* the removed equipment was disposed of in accordance with the relevant legislation
* the new equipment is the same Refrigerated Cabinet Product Class as the removed equipment as defined in the ESS/PDRS Rule
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* impose a maximum penalty of $11,000 (and/or 6 months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F4 and/or HVAC2**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed, and any existing equipment has been removed, according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation
* the activity has been performed or supervised by a suitably qualified licence holder, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* impose a maximum penalty of $11,000 (and/or 6 months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F5, F6, F7, F11, F13 and/or F14**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form

**Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* impose a maximum penalty of $11,000 (and/or 6 months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F8 and/or F9**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the replacement gas fired water heater is not a storage or instantaneous water heater as defined by AS/NZS 3814 (if applicable)
* the existing equipment was disconnected and removed
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F10**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the boiler/heater has a digital burner control system capable of receiving a signal from a flue gas sensor for oxygen trim purposes
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F12**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the economiser has been fitted with a control system with minimum flow rates such that manual intervention is not required for operation, unless it is specifically designed to run dry
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F15**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the residual blowdown heat exchanger was installed such that it transfers heat from the steam boiler’s blowdown fluid to a fluid stream of less than 40°C
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment /installation standards and/or legislation, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definitions F16 and/or WH1**

**Note: Activity definition WH1 is suspended from 20 December 2024**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the activity, including the removal of the existing equipment was performed or supervised by a qualified licence holder in compliance with the relevant standards and/or legislation
* the new equipment was installed according to the manufacturer’s guidelines, relevant equipment/installation standards and/or legislation,
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clauses 61 and 130 of Schedule 4A to the *Electricity Supply Act 1995* impose a maximum penalty of $11,000 (and/or 6 months imprisonment under cl 61) for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |

**Installer Declaration – Activity Definition F17**

On behalf of [insert ACP name], I confirm that:

* I installed [insert make and model of equipment installed] at [insert site address] on [insert installation date]
* the activity was performed or supervised by a qualified licence holder in compliance with the relevant standards and/or legislation
* the equipment was installed according to the manufacturer’s guidelines, relevant equipment /installation standards and/or legislation
* the installed equipment did not replace any existing equipment, and
* the information I have provided is complete and accurate and I am aware that there are penalties for providing false and misleading information in this form.

**Clause 61 of Schedule 4A to the *Electricity Supply Act 1995* imposes a maximum penalty of $11,000 and/or 6 months imprisonment for knowingly providing false or misleading information to the Scheme Administrator.**

**Signed by the [insert name of installer]**

|  |  |
| --- | --- |
| Signature | [Sign here] |
| Name | [Insert name] |
| Position | [Insert details] |
| Company | [Insert details] |
| Date signed | [Insert date] |